

Council Meeting Avoca City Council, June 18, 2024

Mayor Tom Bruck called the meeting to order at 5:30 PM with Drew Becker, Deb Calhoon, Diane Stamp (Zoom) and William Deb (Zoom) present. Motion by Becker, seconded by Calhoon to approve the agenda. Motion carried 4-0.

Motion by Stamp, seconded by Dea to approve the consent agenda consisting of:

- Approval of minutes: May 21, 2024
- Approval of claims, payroll, financials and bank reconciliation
- Cigarette Permits: Dollar General #7290 and Eagles Landing Avoca, LLC
- Liquor License renewal: American Legion Club, Post #227 and Pottawattamie County Fair (contact update)
- Block Party Applications: South 100th Block of Elm St and 171 S Elm St (also South 100th block of Elm St)
- Existing Home Incentives: 254 S Chestnut St – Kylie Hillis and 2004 N Willow St – Dustin and Kimberly Wyman

Motion carried 4-0.

Motion by Becker, seconded by Calhoon to open the Public Hearing for the Urban Renewal Loan Agreement at 5:32 PM. Motion carried 4-0.

Mayor asked if there were any written or oral comments received at city hall. None

Mayor asked if there were any public comments. None

Motion by Dea, seconded by Calhoon, to close the public hearing at 5:33 PM. Motion carried 4-0.

Council has updated the Urban Renewal Plan to include renovations to the Avoca Veterans Community Center and enter into a General obligation bond to pay for such renovations. Motion by Becker, seconded by Dea to approve RESOLUTION 24-0618-01: RESOLUTION TAKING ADDITIONAL ACTION ON PROPOSALS TO ENTER INTO GENERAL OBLIGATION URBAN RENEWAL LOAN AGREEMENT AND COMBINED LOAN AGREEMENTS. On a roll call: AYES: 4, NAYS: 0.

The council has budgeted yearly wage adjustments for city employees. Motion by Calhoon, seconded by Stamp to approve RESOLUTION 24-0618-02: FISCAL YEAR 2025 WAGE ADJUSTMENTS. On a roll call: AYES: 4, NAYS: 0.

Motion by Becker, seconded by Calhoon to approve RESOLUTION 24-0618-03: FISCAL YEAR 2024 YEAR END TRANSFERS. On a roll call: AYES: 4, NAYS: 0.

The council is being proactive by approving an Archeological Survey to be done on parcels 773909129012 through 015 in the instance that the city moves forward with using the USDA for the bond on the Public Safety building. Motion by Dea, seconded by Calhoon to authorize Bear Creek Archeology to conduct an Archaeological Survey on parcels 7739 09 129 012 through 015. Motion carried 4-0.

The council will continue Municipal Advisor services with Nate Summers of UMB Financial Services, Inc. Motion by Calhoon, seconded by Becker to approve engagement letter with UMB Financial Services, Inc as our Municipal Advisor. Motion carried 4-0.

The council is looking at abating nuisance properties in town and the city will need legal services for such services. Motion by Calhoon, seconded by Dea to approve engagement letter with Ahlers & Cooney PC for Nuisance abatement services. Motion carried 4-0.

The city is contracting with an independent contractor to spray for mosquito control. Motion by Becker, seconded by Calhoon to approve service agreement with Brady Meyers for Mosquito control services. Addition of language that specifies that the Independent Contractor will provide their own equipment and chemicals, but may use City equipment and chemicals if available. Motion carried 4-0.

Chief Heiny gave his monthly report.

EMT, Jess Tooley gave her monthly report

Librarian, Sabrina Lewis gave her monthly report

City Administrator comments: Community Needs Assessment will be published July 1 and be active July 19th, the golf course is part of the Western Iowa Rural Passport, public works position has been posted and receiving applications, reminder that we are still in a level Yellow water restriction.

Council comments:

Deb Calhoon – Culture Rec board looking at avenues to generate more money for bathroom project – looking at merchandise to sell, knows city hall is still working tipper cart issue – R&S waste needs to pick up trash where tipper carts haven’t been delivered.

Motion by Becker, seconded by Calhoon to adjourn at 6:09 PM. Motion carried 4-0.

05-01-24 THRU 05-31-24	CLAIMS	AMOUNT
ACCO	PUMP/SAFETY STRIPS/DRAIN GRATES	\$14,912.28
AFLAC	VOL INS	\$147.96
AGRILAND FS INC	FUEL/CHALK/TOP DRESSING/CHEM	\$4,098.21
ANGELA GRIFFEN	EMS REFUND	\$1,650.00
AQUATIC RESOURCE	CHEMICALS	\$561.21
ATLANTIC COCA-COLA BOTTLE	POP	\$594.50
AV BUILDING	MISC ITEMS	\$1,508.34
AV FOOD LAND	MISC ITEMS	\$130.65
AV MUNICIPAL UTILITIES	WATER BILL	\$88.51
AV SEED & CHEMICAL	SEED	\$165.00
BADGER METER, INC.	CELLULAR HOSTING UNIT	\$1.80
BLUFFS ELECTRIC	SIREN REPAIR	\$1,071.33
BOMGAARS	MISC ITEMS	\$444.80
BOUND TREE MED	EMS SUPPLIES	\$322.97

BRUCK TOM	SOLAR LIGHTS	\$106.98
BURNHAM ELECTRICAL SVC	CAMERA'S	\$15,367.61
CB - WATER WORK	WATER LEAK-TEST	\$25.00
CHAD HANSEN	1ST FLIGHT 2ND PLACE	\$120.00
CIGNA HEALTH	EMS REFUND	\$326.90
CLEAR TITLE AND ABSTRACT	EXISTING HOME INCENTIVE	\$5,000.00
COMPUTER SYSTEMS, INC.	MONITORING/SERVER/365	\$2,808.50
CYCLES PLUS	BATTERY CART #8	\$157.91
DANKO	CLASS A FOAM	\$2,280.13
DAVES STUMP	STUMP REMOVAL	\$255.00
DELTA DENTAL	DENTAL PAYABLE	\$180.50
DOLLAR GENERAL	CLEANING SUPPLIES/SUPPLIES	\$67.64
ELECTRIC PUMP	PUMP RPR	\$1,243.73
ERIK JORGENSEN	1ST FLIGHT 1ST PLACE	\$180.00
EZ ENTERPRIZES	DOWNTOWN MULCH/FLOWER BED	\$5,750.00
FEEDLOT SERVICE	HAUL WATER	\$8,750.00
GRIFFEN PLUMB	WTR HEATER/BATHROOM	\$1,242.28
GUARDIAN	LTD/STD/AD&D/LIFE	\$593.92
GUYER MACHINE	WELDING RPR ST SWEEPER	\$550.18
HANSON ATTYS	LEGAL SVC	\$1,050.00
HARLAN HARDWARE	TOOL	\$51.51
HARLAN NEWSPAPERS	PUBLICATIONS	\$818.38
HOEPNER TERESA	IMFOA REIMBURSEMENT	\$15.00
HOLTZ K-LAWN	WEED CONTROL	\$280.00
HOLTZ SERVICE	CHAINSAW CHAIN/PARTS	\$132.02
HORIZON EQUIP	MWR RPR	\$546.60
I P E R S	IPERS	\$10,021.10
I R S	FED/FICA TAX	\$17,599.41
IA L O C	MAYOR'S ASSOC YRLY DUES	\$30.00
IA TREASURER	APRIL EXCISE/SALES TAX	\$5,223.17
INGRAM BOOK	BOOKS	\$224.46
JACOBSEN LLC	GRAVEL-ALLEYS	\$675.00
JAMIE BUCKHOLDT	REFUND-OVERPAID	\$70.00
JOURNAL-HERALD	PUBLICATIONS	\$699.02
KEAST FORD	2020 F350 SVC	\$195.87
KIESEL GALE	MONTHLY REPORTING	\$1,100.00
LEWIS SABRINA	HELMENTS/BIKE RODEO	\$117.42
LORIE ESPESETH	3RD FLIGHT 2ND PLACE	\$120.00
LYNCH DALLAS, PC	LEGAL SVC	\$1,035.00
MARNE ELK HORN	PHONE/INTERNET/CABLE	\$756.00
MATT WHYTE	2ND FLIGHT 2ND PLACE	\$120.00
MCCARTHY TRENCH	FITTINGS	\$154.44
MIDAMER ENERGY	UTILITY BILL	\$3,690.30
MIDWEST LABS	TESTING EXPENSE	\$348.76

NAPPA	BATTERY/TOOLS/SHOP SUPPLIES	\$476.95
NISHNA VALLEY PEST CONTRL	PEST CONTROL	\$225.00
OLESEN CHEVY	OIL CHANGE	\$62.69
	COUPLES TOURN CASH	
PETTY CASH	OUT/POSTAGE	\$3,720.40
PHYSICIAN'S CLAIMS		
COMPAY	BILLING SVC	\$3,261.89
POTT CO TREASURER	PROPERTY TAXES	\$268.00
R & S WASTE	TRASH/COLLECTION	\$15,045.70
RATZLAFF LAWN CARE LLC	APRIL MOW/TRIM	\$3,450.00
REGIONAL WATER	APRIL USAGE	\$21,515.04
RYAN COOLIDGE	3RD FLIGHT 1ST PLACE	\$180.00
SCHILDBERG CONS	GRAVEL	\$1,681.72
SNYDER & ASSOC	ENGINEERING SVC	\$1,800.00
TITAN MACHINERY (AVOCA)	BATTERY	\$203.13
TOOLEY JESSICA	MILEAGE	\$381.90
TOYNE	TRUCK RPR	\$16,009.84
TRACY MCCLENDEN	SELL BACK CEM LOT	\$75.00
TREASURER OF STATE	STATE TAX	\$2,426.24
TROUT TYLER	IMFOA REIMBURSEMENT	\$152.36
TURFWERKS	PARTS	\$206.75
U S POST OFFICE	JUNE 24 UT BILLS	\$455.80
US BANK	MISC ITEMS	\$2,843.83
VANTIV	CARD BILL	\$495.00
VERIZON WIRELESS	CELL PHONE	\$489.20
VOYAGER FLEET	FUEL	\$80.17
VSP	VISION PAYABLE	\$202.07
WALT SNYDER	2ND FLIGHT 1ST PLACE	\$180.00
WATERTIGHT ROOFING	FASCIA RPR	\$12,900.00
WELLMARK	HEALTH INS	\$15,061.59
WELLS FARGO-COPIER LEASE	COPIER LEASE	\$509.38
WESTSIDE STATE BANK	EXISTING HOME INCENTIVE	\$5,000.00
WHAT'S YOUR SIGN		
GRAPHICS	SIGNS	\$30.00
PAYROLL CHECKS	PAYROLL CHECKS ON 05/01/2024	\$16,965.96
PAYROLL CHECKS	PAYROLL CHECKS ON 05/02/2024	\$637.06
PAYROLL CHECKS	PAYROLL CHECKS ON 05/15/2024	\$17,905.02
PAYROLL CHECKS	PAYROLL CHECKS ON 05/29/2024	\$20,355.62
	CLAIMS TOTAL	\$281,030.61
	GENERAL FUND	\$147,730.32
	GOLF COURSE FUND	\$26,004.46
	AQUATIC CENTER FUND	\$26,284.97
	ROAD USE TAX FUND	\$11,627.66
	EMPLOYEE BENEFITS FUND	\$9,637.01

LIBRARY TRUST FUND	\$224.46
DEBT SERVICE FUND	\$503.39
CAP PROJ - PUBLIC SAFETY FUND	\$33.82
CAP PROJ - COMM CENTER FUND	\$268.00
URBAN RENEWAL CAP PROJ FUND	\$11,073.80
WATER FUND	\$33,774.19
SEWER FUND	\$11,287.27
STORM WATER FUND	\$2,581.26

05-01-24 THRU 05-31-24	REVENUE
GENERAL TOTAL	\$94,506.29
GOLF COURSE TOTAL	\$29,423.42
AQUATIC CENTER TOTAL	\$12,125.00
HOTEL/MOTEL TAX TOTAL	\$20,052.05
ROAD USE TAX TOTAL	\$19,166.14
EMPLOYEE BENEFITS TOTAL	\$9,515.63
EMERGENCY FUND TOTAL	\$867.73
LOCAL OPTION TAX TOTAL	\$31,889.95
TIF - URBAN RENEWAL #1 TOTAL	\$354.79
LIBRARY TRUST TOTAL	\$112.00
DEBT SERVICE TOTAL	\$7,300.22
CAPITAL - MISC GOLF TOTAL	\$1,690.66
CAP PROJ - COMM CENTER TOTAL	\$2,292.17
PERPETUAL CARE TOTAL	\$120.00
LIBRARY TRUST -PERPETUAL TOTA	\$1,365.02
WATER TOTAL	\$183,683.49
WATER SINKING FUND TOTAL	\$10,230.20
SEWER TOTAL	\$35,362.19
SEWER SINKING FUND TOTAL	\$8,234.25
STORM WATER TOTAL	\$8,338.75
STORM WATER SINKING FUND	
TOTAL	\$2,307.92
TOTAL REVENUE	\$478,937.87

ATTEST:

Teresa M Hoepner, City Clerk

